



Department of Energy
Southwestern Power Administration
One West Third Street
Tulsa, Oklahoma 74103-3502

March 4, 2010

Via Federal Express

Ms. Lynn King

Tulsa, OK 74107

RE: FOIA 2010-2 and 2010-3

Dear Lynn,

This letter is to amend the response to your Freedom of Information Act email requests dated December 16 and December 27, 2009. You received responses dated December 21, 2009 and January 20, 2010. You requested your FY2009 performance evaluation package, which includes a written narrative or justification for rating.

You were sent a copy of your performance evaluation package on December 21, 2009 which was not numbered consecutively and then a copy was sent on January 20, 2010, which was numbered consecutively. Neither package contained comments as there were none.

I received a memo from the Director of Human Resources on March 3, 2010 stating that that when she prepared the documents requested in your FOIA request she inadvertently attached the incorrect performance information on pages 7-8.

I am enclosing a complete package with the correct pages of your final performance. The only difference in the package dated January 20, 2010 and March 4, 2010 is pages 7-8, plus signature pages are added at the back of the package.

If I can of any further assistance, please do not hesitate to contact me at 918-595-6609, or marti.ayers@swpa.gov.

A handwritten signature in cursive script that reads "Martha F. Ayers".

Martha F. Ayers
Freedom of Information Act Officer

Enclosures

cc: Julia Clay
Constituent Representative
Office of Senator James M. Inhofe